



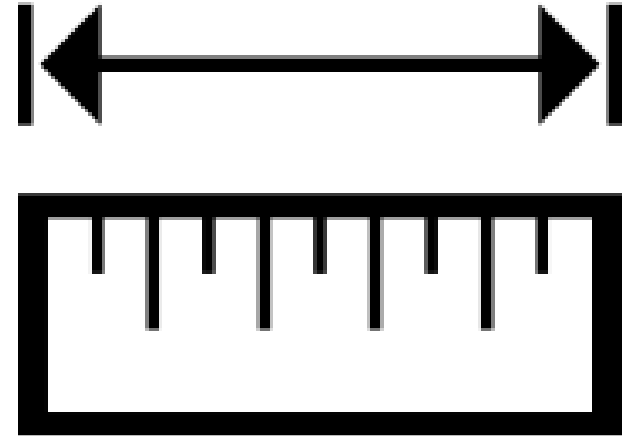
**AUSTRALIAN
FOOD PACT**
STOP FOOD WASTE AUSTRALIA



Target, Measure, Act

Measure – What does this mean for signatories?

- **Define** a 12-month time period and scope of operations to include.
- **Quantify** the tonnage of food and associated inedible parts sent to each food waste destination.
- **Express** food waste as a % of the food handled by your organisation.
- **Quantify** separately the tonnage of food sent to food rescue, donated to animal feed and transformed/valorised/upcycled into food or feed ingredients and products.
- **Describe** your scope, methods, etc. using the Data capture sheet.



FLW Data Capture Sheet

Note: This document is an Australian Food Pact-specific version of the global Food Surplus and Waste Data Capture Sheet. See Guidance Tab for additional details.

PLEASE REFER TO SUPPORTING GUIDANCE TABS FOR DEFINITIONS AND CLARIFICATIONS ON WHAT TO REPORT

Information entered into this sheet will automatically pre-populate the Reporting Template tab, which can be pasted into a Word document if needed

Company Information

Company name	
Name of person submitting this datasheet	
Contact email of person completing this report	
Submission date	

Scope of the FLW Inventory

Start date of inventory period (12 month period required)	
End date of inventory period (12 month period required)	
Material type included	Both food and associated inedible parts included in the inventory
Food category included (Optional: further breakdown e.g. apples, carrots etc. can be included in the comments section BELOW)	
Continent	Oceania
Country	Australia
Business sector (e.g. Retailer, Producer/Manufacturer, Primary producer):	Please select from drop-down menu
Lifecycle stage included e.g. direct operations (manufacturing, warehouses). Specify if any operations you own or control are excluded.	
Total number of sites / facilities operated by your business in geographical area of this report	
Number of sites / facilities covered by this report (if some sites are excluded)	
Number of sites / facilities directly contributing data to this report (e.g. if some sites are covered by extrapolation)	
Tonnes of food produced / purchased and sold as intended (Placed on market; PoM) during the report period (see note if data not available)	
If you cannot provide tonnes of product produced & sold as intended, please provide units sold, sales value, or similar	[Text - please provide units and explanation]
Is packaging weight excluded from the values below? (please exclude weight of packaging if possible)	
(If reporting on farm-level operations) - are losses of crops not yet ready for harvest excluded from the values below?	

Data capture sheet

Data Summary

Sum of FLW sent to the following destinations	Do you send FLW to this destination?	Quantity	Units*	% sent to this destination classified as edible	Notes
Bio-based materials / bio-chemical processing			TONNES		
Anaerobic digestion / codigestion			TONNES		
Composting / aerobic processes			TONNES		
Incineration / controlled combustion			TONNES		
Land application			TONNES		
Landfill			TONNES		
Sewer / wastewater treatment			TONNES		
Not harvested / ploughed in			TONNES		
Other (including the production of biofuel products e.g. biodiesel, fuel pellets)			TONNES		
Refuse/discards/litter, (including dumping, or unmanaged disposal)			TONNES		
Not known (if destinations are known but not how much to each destination, please specify in notes)			TONNES		
Total FLW		-	TONNES		
FLW as a proportion of food handled		No PoM data	%	Calculated automatically: total FLW ÷ (product sold as intended+FLW+other destinations)	

* If additional data has been requested (e.g. the UK Dairy Processing Sector Guidance recommends reporting in both tonnes AND milk-equivalents) please use the notes field for the additional data

Estimate of food vs inedible parts in FLW (leave blank if unknown)	Tonnes	% of food handled
Tonnes of FLW estimated to be 'inedible parts'	-	No PoM data
Tonnes of FLW estimated to be food (edible parts)	-	No PoM data

Estimate equals total FLW

Sum of material sent to other destinations	Do you send material to this destination?	Quantity	Units	% sent to this destination classified as edible	Notes
Redistribution for human consumption**			TONNES		
Sent for animal feed			TONNES		
Repurposed and upcycled into new food			TONNES		
Not known (if destinations are known but not how much to each destination, please specify in notes)			TONNES		
Total food sent to other destinations		0.00	TONNES		
Food sent to other destinations as a proportion of food handled		No POM data	%	Calculated automatically: Other destinations ÷ (production & sales+FLW+other destinations)	

** It is important only to include here food that would have become waste if it had not been redistributed. Food that is produced or provided expressly for donation should be excluded

Estimate of food vs inedible parts sent to other destinations (leave blank if unknown)	Tonnes	% of food handled
Tonnes of food to other destinations estimated to be 'inedible parts'	-	No PoM data
Tonnes of food to other destinations estimated to be food (edible parts)	-	No PoM data

Estimate equals total FLW

Quantification Methods & Uncertainty

Data sources used in compiling inventory	[Text] - please list (e.g. waste management company data, purchases)
Guidance documents, or published data sources referred to when compiling your inventory	[Text] - please list
Accounting for water addition / removal	[Text] - if relevant - please describe how water addition/removal has been accounted for
Sampling & scaling of data, or other means of gap filling	[Text] - please describe the approaches used
Summary of any significant exclusions within this data set	[Text] - please list any exclusions from the inventory
Summary of reasons for data exclusions	[Text] - please give reasons for any exclusions from the inventory
Summary of data uncertainties	[Text]- please provide a qualitative description and/or quantitative assessment of uncertainties

Targets and Actions: Narrative (best practice)

Use this section to describe:

Your FLW hotspots (e.g. compositional split of FLW tonnage by key product category)	[Text]
Company FLW reduction targets - Please provide your baseline year	[Text]
Company FLW reduction targets - Please provide target year	[Text]
Company FLW reduction targets - Please provide your % reduction target	[Text]
Actions that you are taking to reduce your operational FLW	[Text]
Progress to date in reducing FLW and any factors (e.g. changes in supply & demand) that have significantly affected your results	[Text]
Actions that you are taking to work in partnership with suppliers to reduce FLW	[Text]
What actions have you taken consumers to reduce FLW	[Text] - e.g. adopting known best practices for food date labelling a

Assurance & Declaration

Has this inventory been formally audited, 3rd party reviewed or subject to any internal data checking procedures (optional)?	Please select from drop-down menu
Provide details, and an assurance statement where available	[Text] - If possible, please provide an assurance statement]
Please confirm that this report is based on the FLW Standard principles of Relevance, Completeness, Consistency, Transparency, and Accuracy?	Please select from drop-down menu

[See here for the FLWS principles](#)

Additional Comments/Notes

[Text]

Australian Food Pact: supplementary data sheet

Please use this sheet to record Australian Food Pact data that is not covered in the Food Surplus and Waste data capture sheet

Mandatory questions: to be completed by all Australian Food Pact signatories

Business name		0
Name of person completing this data return		0
Submission date		0

Organisation Details

Question	Unit	Value	Notes
What was the Australian financial turnover of your organisation's food operations? (for last published accounts)	\$		
Have any company changes occurred since the previous reporting period that would affect the data reported? E.g. organic growth, acquisitions/demergers	Text		
How many sites does your organisation have in each of the following areas:			
Australian Capital Territory			
New South Wales			
Northern Territory			
Queensland			
South Australia			
Tasmania			
Victoria			
Western Australia			
New Zealand			

Environmental impact reporting	Unit	Value	Notes
Is your organisation currently required to report on greenhouse gas emissions? If so, please provide information on how this is currently reported.			
What is your organisation's estimated greenhouse gas emissions for the reporting year?	tonnes CO2-eq		

Cost of food waste	Unit	Value	Notes
What is the value of the food waste for the reporting year?	\$		
What was the cost of food waste disposal for the reporting year?	\$		



Data capture sheet

Reported Food Waste Details

Of the redistribution reported, how much was:	Unit	Value	Notes
Charitable redistribution	tonnes		
Commercial redistribution	tonnes		

Of your food waste for the reporting year, what percentage was:	Unit	Value	Notes
Red meat	%		
Poultry	%		
Seafood	%		
Eggs	%		
Milk	%		
Cheese	%		
Fruit	%		
Vegetables - fresh root	%		
Vegetables - brassicas	%		
Vegetables - other non-root	%		
Nuts	%		
Cereal products	%		
Sugar	%		
Vegetables - processed	%		
Wine and beer	%		
Coffee and tea	%		
Complex products	%		
Other	%		

Of your food waste for the reporting year, what percentage was from the following supply chain stages:	Unit	Value	Notes
Agricultural production	%		
Processing	%		
Manufacturing	%		
Packaging	%		
Transport	%		
Retail	%		
Hospitality	%		

Of your food waste for the reporting year, what was the cause of the wastage?	Unit	Value	Notes
Damaged product	%		
Out of date	%		
Over production	%		
Not to specification	%		
Misplaced stock	%		
Inaccurate sales predictions/overordering	%		
Processed waste	%		
Other	%		Please specify

Returned food	Unit	Value	Notes
Manufacturers: If applicable and known, what volume of food is returned to your organisation for resale or disposal?	tonnes		
Retailers: If applicable and known, what volume of food does your organisation return to manufacturers for resale or disposal?	tonnes		

Data capture sheet

Self -assessment Across Australian Food Pact Commitment Areas

Adopt Target, Measure, Act Approach	Response (select from list)	Notes
Does your organisation collect accurate, granular data on FLW volumes and composition?		
Does your organisation have a FLW reduction target aligned with SDG12.3?		
Is FLW data tracked, analysed and fed back to senior decision makers regularly (at least quarterly)?		
Agree future activities & actions to reduce food waste		
Does your organisation have a written FLW strategy?		
Do operational management (e.g. store, site or facilities managers outside of corporate management) have FLW KPIs embedded in their performance, appraisal and bonus structures?		
Does your organisation consider FLW as part of wider sustainability initiatives (e.g. sustainable packaging programs)?		
Do you have an executive board member with direct responsibility for reducing food loss and waste?		
Establish a baseline & report progress annually		
Does your organisation report publicly on progress against a FLW reduction target?		
Include consideration of food waste in product design, buying & sourcing		
Does your organisation require key suppliers to measure and report their FLW?		
Does your organisation require key suppliers to produce and implement and FLW reduction strategy?		
Have you audited your procurement processes and other trading practices to ensure that they do not increase FLW at supplier sites?		
Identify root cause of food waste hotspots & pilot & embed solutions		
Does your organisation collect accurate and granular data on the causes of FLW?		
Engage staff & consumers to change behaviour & reduce food waste		
Is information, training and supervision provided to operational employees to enable them to work in a way that minimises FLW?		
Does your organisation use appropriate methods (e.g. labelling, in-store communications) to educate customers on the role they can play in reducing FLW?		
Maximise potential to donate surplus food		
Does your organisation collaborate with food rescue and relief organisations to ensure that edible food surplus is donated to those in need?		
Unlock new value from surplus and wasted food		
Does your organisation manage food waste according to the Food Waste Hierarchy?		
Build new collaborations & partnerships		
Does your organisation participate in sector-level initiatives to drive up standards and encourage best practice around FLW?		
Does your organisation advocate for strong food waste policies by engaging with relevant ministries and agencies?		